

NOVEMBER 2020**Sunday 1 November***Chequers*

0911-0938 Run with Dilyn

Lunch

1455-1533 Walk with Carrie

Dinner

Worked on Box

Monday 2 November

0650-0725 Run with Dilyn

Breakfast

0856 Depart Chequers + Carrie, Wilfred and Dilyn

1009 Arrive at No10

1015-1037 Office meeting + Chancellor of the Exchequer, Chief Whip, Rosie Bate-Williams, Simon Ridley, James Bowler, Katherine Hammond, James Slack, Ed Lister, Cleo Watson, Henry Cook, Lee Cain, Dominic Cummings, Simon Case, Martin Reynolds and Jack Doyle

1040-1106 Dashboard meeting + Chancellor of the Exchequer, Dominic Cummings, Stuart Glassborow, Simon Case, Martin Reynolds, Ed Lister, Lee Cain, Chris Whitty (CMO), Patrick Vallance (CMA), Clare Brunton, Imran Shafi, Munira Mirza, James Slack and Jack Doyle

1107-1115 Discussing weekend leak with Stuart Glassborow, Simon Case, Lee Cain, Imran Shafi, Ed Lister, James Slack, Dominic Cummings, Henry Cook and James Bowler

1115-1133 With Simon Case, Dominic Cummings and Lee Cain discussing weekend leak

1134-1156 Meeting on CTOC + Simon Case, Ken McCallum, Cressida Dick, Dominic Cummings, Steve Higham, Gemma Ungoed-Thomas and Neil Basu

1205-1234 Private office meeting + Dominic Cummings, Ed Lister, Clare Brunton, Ush Patel, Declan Lyons, Alex Burghart, Eliza Auckland, Emily Beynon, Gemma Ungoed-Thomas, Greg Gardner, Imran Shafi, Jonno Evans, Tara Soomro, Cleo Watson, Henry Cook, Malcolm Reid, Will Gelling, Martin Reynolds, Maya Kolade, Nicholas Howard, Olivia Shillabeer, Steve Higham and Stuart Glassborow

1300-1428 Prep time for statement/MP engagement + Henry Cook, Imran Shafi, Tim Kiddell, Lee Cain and Stuart Glassborow

1428-1515 Prep time with Lee Cain, Imran Shafi, Declan Lyons, James Slack, Nicholas Howard, Alex Burghart and Henry Cook
 1519 Depart No10 for HoC
 1522 Arrive at HoC
 1523 Meeting with Nicholas Howard, Ben Gascoigne, Dylan Sharpe and Alex Burghart MP (HoC office)
 1530 To Chamber
 1534 Statement and debate on COVID (Chamber)
 1755 Return to office (HoC)
 1755-1820 Meeting with Ben Gascoigne, Dylan Sharpe and Alex Burghart MP
 1821 Depart HoC for No10
 1827 Return to No10
 1827-1921 In office with Dominic Cummings and Lee Cain
 1921 To Flat

Tuesday 3 November

0854 To office
 0854-0858 With Chancellor of the Exchequer
 0858-0901 With Chief Whip
 0902-0919 Office meeting (Zoom)
 0934-1035 Cabinet (FCDO)
 1043-1058 With Nikki Da Costa, Ed Lister and Lee Cain
 1058-1120 With Lee Cain
 1120-1137 Box work
 1137-1154 Record short video messages: Anniversary of the Qualification of Women Act/CBI Speech/Thursday lockdown message + Maya Kolade
 1200 Lunch
 1240 Meeting on self-isolation/quarantine + Simon Case, Dominic Cummings, Ed Lister, Lee Cain, Henry Cook, James Bowler, Kate Josephs, Simon Ridley, Oliver Munn, Rosie Bate-Williams, Imran Shafi and Olivia Shillabeer
 On Zoom: Chancellor of the Exchequer, Foreign Secretary, Michael Gove, SoS/DHSC, SoS/DfT, Dido Harding, Jonathan Van Tam, Tom Lindsell, Emma Payne, Emily Carder and Jo Parry
 1353-1403 Meeting on Care Home visits + Malcolm Reid, Kate Josephs, Henry Cook and Simon Case
 1416-1429 Pre-brief meeting for Crime and Justice Task Force + Rosie Bate-Williams, Munira Mirza, Gemma Ungood-Thomas, Sarah Barrett, Lee Cain, Mark Sweeney and Dominic Cummings

1430-1515 Crime and Justice Task Force + Rosie Bate-Williams, Munira Mirza, Gemma Ungood-Thomas, Sarah Barrett, Lee Cain, Mark Sweeney and Dominic Cummings
 1515 Prep time for bilateral with Chancellor of the Exchequer
 1545-1617 Bilateral with Chancellor of the Exchequer + Liam Booth-Smith, Stuart Glassborow, Ed Lister, Simon Case and Dominic Cummings
 1621-1711 PMQs prep meeting + Nicholas Howard
 1712-1757 MP Engagement meetings + Ben Gascoigne, Declan Lyons and AM
 1800-1905 Prep time and filming for CBI speech + Declan Lyons
 1905 Huddle in Private office with Martin Reynolds, Ben Gascoigne, Stuart Glassborow, Cleo Watson, Lee Cain and Jack Doyle
 1912-1936 Up to State Rooms to prep and film CBI speech
 1936-1941 With Lee Cain
 1945 To Flat

Wednesday 4 November

0700-0730 Personal training with Harry Jameson
 0855 To office
 With Chief Whip, Ed Lister and Martin Reynolds discussing US election
 0900-0919 Office meeting
 0918-0922 With Chancellor of the Exchequer, Simon Case, Cleo Watson, Lee Cain, James Slack and Stuart Glassborow
 0923-0927 With Chancellor of the Exchequer and Jonno Evans
 0930-1000 Dashboard meeting + Imran Shafi and James Bowler
 1000-1010 In office reading Opening Statement
 1012 With Declan Lyons and Henry Cook
 1017-1110 With Declan Lyons, Henry Cook, Michael Gove, Oliver Dowden, Nicholas Howard, Jack Doyle and Alex Burghart
 1114-1117 With Tim Kiddell and Henry Cook
 1140 Depart No10 for HoC
 1145 Arrive at HoC + Nicholas Howard, Alex Burghart and Declan Lyons
 1200-1240 PMQs
 1245 Return to HoC office
 1300 To Chamber for opening statement and debate on Covid Regulations
 1339 Return to office
 Lunch
 1351-1359 Meeting with Penny Mordaunt MP, Alex Burghart and Declan Lyons

1417-1454 UC teach-in, with: Stuart, Munira, Malcolm, Tom McCarthy-
 Evenson, Jean-Andre, Declan Lyons and Alex Burghart
 1454-1540 With Declan
 1540-1548 Signings with constituency staff
 1548-1603 On bench for closing speech followed by vote (Chamber)
 1603-1620 Meeting with Ann Sindall
 1620 Depart HoC for No10
 1624 Return to No10
 1627-1716 Covid update with Imran Shafi
 1716-1724 In Private Office discussing US election
 1724-1726 With Ush Patel
 1726-1727 With Ed Lister
 1727-1731 Prep time for Press Conference
 1831-1858 Phone call with Her Majesty The Queen
 1858-1907 With Cleo Watson
 1911 Depart No10 for CCHQ
 1916 Virtual Political Fundraiser (plus political meetings with Shaun
 Bailey, Will Adderley and Mark Coombs) + Ben Gascoigne
 2110 Depart CCHQ
 2115 Return to No10

Thursday 5 November

0727-0759 Run
 0852 Down from Flat
 0852-0905 In office with Allegra Stratton
 0905-0906 Pre-brief with Ben Gascoigne ahead of Jake Berry
 0907-0940 Political breakfast meeting with Jake Berry MP + Ben Gascoigne
 0943-1013 Office meeting (Zoom)
 1013-1016 With Chief Whip
 1016-1026 With Chancellor of the Exchequer
 1026-1030 With Simon Case
 1030-1032 Pre-meeting with Steve Higham + Will Gelling
 1032-1041 Interview for Military Assistant role: Lieutenant Colonel Jamie
 Norman + Steve Higham and Will Gelling
 1043-1049 Interview for Military Assistant role: Lieutenant Colonel Hannah
 Stoy + Steve Higham and Will Gelling
 1050-1059 Interview for Military Assistant role: Captain Fiona Shepherd +
 Steve Higham and Will Gelling
 1059-1105 Pre-brief on Chancellor's statement + Jack Doyle, Cleo Watson
 and Martin Reynolds
 1105-1143 Meeting with Patrick Vallance (CMA) on SMRs + Emily Beynon,
 Ben Warner, Ed Lister, Martin Reynolds and Anouka Dhadda

1145 Depart HoC + Cleo Watson
 1150 Arrive at HoC + Cleo Watson
 1150 In office (HoC)
 1217 To Chamber with Alex Burgart
 1219 On Front Bench for Chancellor's statement
 1237 Return to office (HoC)
 1238 Depart HoC for No10
 1242 Return to No10
 1242-1249 With Will Gelling, Cleo Watson and Martin Reynolds discussing
 Military Assistant interviews
 1253-1345 Brexit meeting + David Frost, Martin Reynolds, Matthew Taylor,
 Jonno Evans, Oliver Lewis and Simon Case
 1345-1513 Working lunch with Simon Case, Dominic Cummings, Ed Lister,
 Lee Cain, Cleo Watson, Henry Cook, Imran Shafi and James
 Bowler
 1515-1600 Readiness Session on Security (Zoom) + Simon Case, Michael
 Gove, Home Secretary, Jess Glover (TTF), David Frost, Oliver
 Lewis, Jonno Evans and Gemma Ungoed-Thomas
 Zoom: Alex Chisholm (CO), Michael Young, Glyn Williams (HO),
 Paul Lincoln (Border Force), Lynne Owens (NCA), Beth Sizeland
 (CO, DNSA), Lucy Coutinho, Stephen Rodhouse (NCA) and
 Richard Martin (Met Police)
 1600-1707 Prep time for Press Conference
 1642 Simon Stevens joins
 1710-1750 Press Conference with Simon Stevens
 1750-1820 In office alone
 1820-1904 Prep time for Nuclear meeting
 1905-1941 In office alone
 1941 To Flat

Friday 6 November

0847 To office
 0900-0927 Office meeting
 0927-0938 With Simon Case and Cleo Watson discussing leaks
 0938-1038 Testing meeting
 1038-1049 Free School Meals + Stuart Glassborow, Munira Mirza, Jack
 Doyle, Emily Davies, Cleo Watson and Roby Gribbell
 1049 Box work in office
 1115-1206 Internal session on SR + Mark Lloyd, Stuart Glassborow, Munira
 Mirza, Henry Cook and Eliza Ackland
 1215-1240 Flat
 1240 Return to office for box time

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1257-1328 US Election + Ben Gascoigne, Ed Lister, Martin Reynolds, Cleo Watson, John Bew, James Slack, Simon Case and Karen Pierce and Foreign Secretary (via phone)

1328-1340 With Cleo Watson

1342 Depart No10 + Steve Higham (via Garden Gate) for briefing and rehearsal for Remembrance Service (Horse Guards)

1413 Depart Horse Guards for St Pancras Station (with bikes)

1437 Depart St Pancras for Leicester

1550 Depart Leicester station for Testing visit

1555 Testing visit (The Watershed, De Monford University, Upperton Road, Leicester LE2 7AU). Met by Vice-Chancellor Professor Andy Collop and Ian Squires, Chair of Board of Governors, De Montfort University

1600 Enter testing space with Dr Claire Camp, Clinical Supervisor

1610 Meet technicians processing results

1615 Wash hands

1620 Meeting with Operational leads + Maya Kolade
Dr Claire Camp, Clinical Adviser/DHSC
David Bryan, Director of Strategic Planning, De Monford University
Harry McGahan, Strategy Consultant, Deloitte
Clare Plant, Director, Deloitte

1635 Prep

1700 Broadcast clip

1715 Depart for No10 (with bikes)

1920 Return to No10

1940 Dinner with Lord David Brownlow (Small Dining Room, No10)

Saturday 7 November*No10*

0927 Depart No10 for constituency visit

1000-1015 Constituency visit

1030 Return to No10

1141-1155 Prep phone call for President von der Leyen call + Martin Reynolds, Jonno Evans, David Frost, Oliver Lewis, Lindsay Appleby, Matthew Taylor and Tim Barrow

1201-1222 Phone call with President von der Leyen + Martin Reynolds, Jonno Evans, David Frost, Oliver Lewis, Lindsay Appleby, Matthew Taylor, Tim Barrow, Stuart Glassborow, Will Gelling, Tara Soomro, Lucy Campbell, Greg Gardner, James Slack, David Quarrey, Lisa Rellstab and Kate Poland (duty clerk)

1718-1736 Phone call with Marcus Rashford + Jack Doyle, Stuart Glassborow, Emily Davies and Rory Gribbell

Sunday 8 November

*Remembrance Sunday
No10*

0930-1000 Prep meeting with Shelley Williams Walker, Jack Doyle and Caroline Anning for US election result broadcast clip
1000-1005 Recording of Broadcast clip on US election result
1020 Depart for Service of Remembrance
1020-1215 Service of Remembrance
1215 Return to No10

Monday 9 November

0912-1025 Constituency meetings + Ben Gascoigne
Letter signing and recording of short thank you video for local hospital staff
Constituency surgery (Microsoft Teams)
Short video call with Hillingdon Samaritans volunteers
Telephone call with Jason Seez, Interim CEO, Hillingdon Hospital NHS Trust
Telephone call with Councillor Sir Ray Puddifoot
1030-1050 Office meeting + Ed Lister, Cleo Watson, Munira Mirza and others
1100-1130 Dashboard meeting
1130-1215 NHS Capacity + Dominic Cummings/Ed Lister/Henry Cook, Simon Stevens, Nin Pandit, Simon Stevens, Malcolm Reid, Kate Josephs, James Bowler, Munira Mirza and Lee Cain
On Zoom: SoS/DHSC, Michael Gove, Chief Secretary to the Treasury, Chris Whitty (CMO), Patrick Vallance (CMA), Amanda Pritchard, Steve Powis, Will Warr/Ed Middleton, Catherine Cutts, Sapana Agrawal, Steffan Jones, Rosie Bate-Williams and James Slack
1231-1240 Pre-brief meeting ahead of Sir John Armitt meeting + Kate Ostheimer, Andrew Gilligan, Ed Lister, Emily Beynon and Joanna Key
1240-1318 Meeting with Sir John Armitt (National Infrastructure Commission) on the findings from his integrated review of rail (Zoom) + James Heath (National Infrastructure Commission), Bridget Rosewell (National Infrastructure Commission), Dominic Cummings/Ed Lister, Emily Beynon, Katie Ostheimer, Andrew Gilligan, Munira Mirza and Joanna Key (HMT)

1318-1339 Defence Budget + Stuart Glassborow, Simon Case, John Bew,
Steve Higham, Dominic Cummings and Martin Reynolds

1339-1348 With Martin Reynolds

1348 Photo with Jorge (Cleo Watson, Stuart Glassborow and Martin
Reynolds in the room)

1349-1405 Prep time for bilateral with SoS/DWP + Malcolm Reid, Stuart
Glassborow, Henry Cook and Simon Case

1405-1436 Bilateral with Therese Coffey – UC + Malcolm Reid, Stuart
Glassborow, Henry Cook and Simon Case

1438-1700 Prep time for Press Conference

1438-1459 + Tim Kiddell, Rose Bate-Williams, Henry Cook, Simon Case,
Imran Shafi and Jack Doyle

1600 + Susan

1702-1753 Press Conference

1753-1756 In office

1756-1802 With Cleo Watson

1802-1900 Mass Testing meeting

1900-1911 With Lee Cain

1911-1917 Prep time for phone call with Prime Minister Trudeau of Canada +
Will Gelling, Tara Soomro and Martin Reynolds

1932-1952 Phone call with Prime Minister Trudeau of Canada + Will Gelling,
Tara Soomro, Lucy Campbell, Jonno Evans, Steve Higham, Jess
Seldon, Jamie Davies, James Slack, David Quarrey, Allegra
Stratton, Caroline Anning and Martin Reynolds

1957 To Flat

Tuesday 10 November

0833-0859 Phone call with President Moon of South Korea + Martin
Reynolds, Tara Soomro, John Bew, Georgie Barker, Allegra
Stratton, Lucy Campbell, Will Gelling, Jonno Evans, David
Quarrey and Mi Na Sketchley (Interpreter) (Flat)

0913-0927 Office meeting (Zoom) + Chancellor of the Exchequer, Chief
Whip, Simon Case, Dan Rosenfield, Ed Lister, Henry Cook, James
Slack, Munira Mirza, Martin Reynolds, Ben Gascoigne, James
Bowler, Stuart Glassborow and Dougie Smith
On Zoom: Liam Booth-Smith, Meg Powell-Chandler, Jack Doyle,
Allegra Stratton, Declan Lyons, Simon Ridley, Kate Jospehs, Nikki
Da Costa, Sophia True, Rob Harrison, Rosie Bate-Williams, Jamie
Davies, Kathy hall, Trudy Harrison MP and Alex Burghart MP

0930-1030 Cabinet (Locarno Room, FCDO)

1033-1040 In garden with Andy Parsons taking G7 photos

1044-1051 With Simon Case discussing leak inquiry

- 1051-1112 Bilateral with Gavin Williamson (SoS/DfE) + Munira Mirza, Ricardo Bowman, Emily Davis and Lee Cain
- 1113-1145 Meeting to discuss Green Recovery Speech + Emily Beynon, Tim Kiddell, Anouka Dhadda, Lee Cain, Stuart Glassborow, Jack Doyle, Dominic Cummings and Cleo Watson
- 1145-1148 Prep time for Vaccine Deployment Meeting + Imran Shafi, Simon Case, James Bowler, Dominic Cummings and Simon Ridley
- 1148-1239 Vaccine Deployment Meeting
- 1139-1257 Record a video message for Blue Belt programme + Lucy Campbell
- 1257-1302 Pre-meet re Luke Graham + Cleo Watson
- 1302-1305 Meeting with Luke Graham
- 1305-1330 Lunch
- 1332-1401 Meeting with Richard Sharp (Roundshield Partners) + Martin Reynolds
- 1405-1427 UC/SR meeting + Simon Case, Stuart Glassborow, Malcolm Reid, Eliza Ackland and Munira Mirza
- 1419 Dominic Cummings joins meeting
- 1427-1442 Prep time for meeting with Chancellor of the Exchequer and Foreign Secretary + Stuart Glassborow, Eliza Ackland, Munira Mirza, Simon Case, Dominic Cummings, Martin Reynolds, Tara Soomro, Jonathan Black
- 1434 John Bew joins meeting
- 1445-1535 Trilateral with Chancellor of the Exchequer and Foreign Secretary + Martin Reynolds, Stuart Glassborow, Eliza Ackland, Tara Soomro
- 1515 Ben Gascoigne joins meeting
- 1540-1549 Prep time for call with President-elect Biden + Will Gelling, David Quarrey, Martin Reynolds, Jess Seldon, Simon Case and John Bew
- 1603-1621 Phone call with President-elect Biden + Jonno Evans, Tara Soomro, Steve Higham, Sian Eastment, Lucy Campbell, Jess Seldon, Greg Gardner, Jamie Davies, James Slack, Lee Cain, David Quarrey, Allegra Stratton, Jack Doyle, Jonathan Black, Georgie Barker, Richard Parker, Martin Reynolds, Simon Case, Ben Gascoigne, Cleo Watson, John Bew, Declan Lyons, Stuart Glassborow, Clare Brunton, Ush Patel and Peter Howes (Duty Clerk)
+ Andy Parsons taking photos and Pippa in Private Office (digicomms)
- 1623-1700 PMQs prep meeting
- 1705-1715 Prep time for meeting with Bill Gates + Tara Soomro, Will Warr, Jonathan Black and Simon Ridley

- 1715-1745 Drop in to Bill Gates roundtable (Zoom) with the CEOs of the major pharmaceutical companies + Tara Soomro
 Albert Bourla, Pfizer Inc
 Alex Gorsky, Johnson & Johnson
 Belén Garijo, Merck KGaA Healthcare
 Emma Walmsley, GlaxoSmithKline
 Giovanni Caforio, Bristol-Myers Squibb
 Hubertus von Baumbach, Boehringer Ingelheim
 Paul Hudson, Sanofi
 Severin Schwan, Roche
 Stefan Oelrich, Bayer AG
 Vasant Narasimhan, Novartis
- 1803-1900 MP Engagement meetings:
- 1803-1813 Sir John Redwood MP + Ben Gascoigne
- 1813-1844 Sir David Evernnett MP + Ben Gascoigne
- 1845-1859 Ian Levy MP + Ben Gascoigne
- 1902-1936 With Simon Case

Wednesday 11 November

- 0700-0730 Personal training with Harry Jameson
- 0843-0915 Office meeting (Zoom) + Martin Reynolds, Declan Lyons, Cleo Watson, Ben Gascoigne, Munira Mirza, Henry Cook, Simon Case, Stuart Glassborow, James Slack and Lee Cain
- 0915-0936 Dashboard meeting (Zoom)
- 0946-1032 PMQs prep meeting + Declan Lyons, Oliver Dowden, Meg Powell-Chandler and Michael Gove
- 1048 Depart No10 for Westminster Abbey + Shelley Williams-Walker and Steve Higham (with bikes)
- 1050 Arrive at Westminster Abbey via the West Door. Met by the Dean of Westminster Abbey, The Very Reverend Dr David Hoyle
- 1055 Service begins
- 1100 Two minutes silence
- 1125 Move to altar for reading
- 1130 Reading from altar
- 1140 Lay flowers at the Tomb of the Unknown Warrior
- 1145 Depart Westminster Abbey for HoC (with bikes)
- 1150 Arrive at HoC
- 1235 Return from Chamber
- 1245 Dominic Cummings and Stuart Glassborow arrive pre-briefing
- 1248 Eliza Ackland and Mark Lloyd arrive for pre-briefing
- 1327 Bilateral with Chancellor of the Exchequer
- 1405 Depart HoC with Chancellor of the Exchequer (with bikes)

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- 1454 Arrive Tesco Distribution Centre, Church Manorway, Erith DA8 1DE. Met by Ken Murphy, CEO Tesco
- 1157-1519 Meeting with Ken Murphy (CEO, Tesco), Ben Andersen-Tuffnell, (Group Government Relations Director) and Mahool Mistry (Erith Distribution Centre Manager) + Oliver Christian
- 1519 Start tour
- 1521 Walking shot with Chancellor of the Exchequer and Mahool Mistry and through the centre and view the main delivery control system
- 1522 Walk to the upper floor to see the conveyor belt process and delivery totes with Chancellor of the Exchequer and Mahool Mistry
- 1529 Load Tesco delivery truck
- 1534 Joint Digi Clip with the Chancellor at delivery trucks
- 1541 Pack Tesco delivery bags with Chancellor of the Exchequer
- 1549-1558 Prep
- 1601 Chancellor of the Exchequer departs
- 1601-1609 Digi clip – thank you to supermarket workers
- 1611 Group photo
- 1615 Walking shot and digi clip with Ken Murphy (CEO, Tesco)
- 1620 Prep room to change out of PPE
- 1625 Depart for No10
- 1715 Return to No10
- 1735-1807 Meeting with Simon Case
- 1808-1829 With Lee Cain
- 1830-1900 Phone call with Her Majesty The Queen
- 1900-1938 With Lee Cain
- 1938-2010 Meeting with Beth Graywood and Dominic Fortesque (Government Chief Security Officer)
- 2010-2040 With Lee Cain

Thursday 12 November

- 0722-0755 Run
- 0908-0950 Breakfast meeting with MPs + Diana Varley
Lee Anderson MP, Andy Carter MP, Katherine Fletcher MP, Brendan Clarke-Smith MP, Chris Clarkson MP, Lia Nici MP
- 0950-1000 Office meeting
- 1000-1010 With Tara Soomro, Stuart Glassborow, Martin Reynolds, Munira Mirza and Cleo Watson
- 1015-1025 With Lee Cain
- 1025-1100 With Dominic Cummings
- 1100-1130 Prep time for UKSPF and Union Funding meeting + Simon Case, Munira Mirza, Luke Graham, Jack Doyle, Will Gelling, Stuart

Glassborow, Olivia Shillabeer, Nadine McNally, Phoebe Brown and Mark Sweeney

1135-1200 With James Slack

1204-1230 Speech prep for Scottish Conference

1230-1322 Lunch with Ben Gascoigne and Ben Elliot

1322-1352 Political phone calls + Ben Gascoigne and Ben Elliott

1352-1403 Box work

1403-1501 COVID – Tiers + Dominic Cummings/Ed Lister, Simon Case, Henry Cook, James Bowler, Kate Josephs, Simon Ridley, Emma Payne, Catherine Cutts, Rosie Bate-Williams, Imran Shafi/Stuart Glassborow, Henry de Zoete and Shona Dunn
On Zoom: James Slack, Jack Doyle, Kathy Hall, Rob Harrison and Ollie Illott

1501-1511 With Lee Cain and Stuart Glassborow

1513-1535 Prep time for meeting on Mortgages

1535-1614 Meeting on Mortgages + Simon Case, Dominic Cummings, Ed Lister, Emily Beynon, Jack Doyle, Hannah Semple, Neeraj Patel, Will Garton (HMT), Douglas McNeil (HMT) and Katherine Braddick (HMT)
On Zoom: Graham Edwards

1615-1638 In office reading pre-brief

1638-1702 Internal session on SR + Malcolm Reid, Munira Mirza, Meg Powell-Chandler and Jack Airey

1703-1720 Prep time for interview with BBC + Jack Doyle, Edward Oldfield and Cleo Watson

1720-1740 Interview with BBC for official obituary films for HRH Princess Royal and HRH Prince of Wales

1741-1743 With Declan Lyons

1753-1946 With Dominic Cummings

1850-1852 Cleo Watson and Jack Doyle join

1950-2005 Box work

2006-2013 With Martin Reynolds, Ben Gascoigne and Will Gelling

2000-2013 Andrew Gilligan joins

2015 To Flat

Friday 13 November

0700-0730 Personal training with Harry Jameson

0837 Depart No10 for dental appointment (Vestry Dental Practice, Greyfriars Passage)

0928 Return to No10

0930-1020 Testing meeting + Simon Case, Dido Harding, Mike Coupe (DHSC), Alex Cooper (DHSC), Dominic Cummings, Ed Lister,

Lee Cain, Henry Cook, Imran Shafi, James Phillips, Will Warr,
Kate Josephs/James Bowler

On Zoom: SoS/DHSC, John Bell (Scientist), Chris Whitty
(CMO)/Patrick Vallance (CMA), Andrew Redfern (CO), Kerry
Edwards (DHSC), Raghuv Bhasin (DHSC), Frazer Bennett, Laura
Gilbert, Rosie Bate-Williams, Veronica Fowler, Jessie Owen,
Susan Hopkins (PHE), Keith Godfrey, Allegra Stratton, Catherine
Cutts, Ben Warner, Oliver Munn, Beatrice Timpson, Kitty Hilton,
Henry De Zoete and Shona Dunn (DHSC)

1020-1030 Flat

1031-1055 COVID – Data update + Simon Case, Imran Shafi, Dominic
Cummings, Ed Lister, Stuart Glassborow, Lee Cain, James
Bowler/Kate Josephs/Simon Ridley, Catherine Cutts, Henry Cook
On Zoom: Martin Reynolds, James Slack, Simon Ridley, Steffan
Jones, Will Warr, Kate Josephs, Rosie Bate-Williams, Meg
Powell-Chander, Jack Doyle, Sophia True, Edward Oldfield, James
Phillips, James Bowler, Rob Harrison, Ben Warner, Chris Whitty
(CMO), Patrick Vallance (CMA) and Dido Harding

1100-1131 Private Office meeting (Zoom)

1132-1133 With Tara Soomro and Martin Reynolds

1134-1138 Political meeting

1138 Box work

1146-1149 With Henry Cook

1153-1200 With Dominic Cummings and Jonno Evans (via phone)

1208-1244 With Dominic Cummings and Lee Cain

1247-1248 With Declan Lyons

1315-1345 Meeting with Simon Case

1345-1400 Prep time for call with Business Leaders + Oliver Christian, Greg
Gardener and Danielle Dove

1400-1455 Virtual roundtable with Supermarket Business Leaders +
SoS/Defra, Oliver Christian, Greg Gardner and Danielle Dove
Giles Hurley, CEO, Aldi
Roger Burnley, CEO, Asda
Jo Whitfield, Food CEO, Co-op
Richard Walker, Managing Director, Iceland
Christian Haertnagel, CEO, Lidl
Steve Rowe, CEO, M&S
David Potts, CEO, Morrison's
Niall McBride CFO, Ocado
Simon Roberts, CEO, Sainsbury's
Ken Murphy, CEO, Tesco
Andrew Murphy, Executive Director of Operations, Waitrose

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- 1457-1518 Prep time for bilateral with Chancellor of the Exchequer + Stuart Glassborow, Munira Mirza, Henry Cook, Dominic Cummings and Martin Reynolds
- 1518-1606 Bilateral with the Chancellor of the Exchequer + Stuart Glassborow, Munira Mirza, Henry Cook, Dominic Cummings, Martin Reynolds, Liam Booth Smith and HMT officials
- 1612-1638 Economy meeting + SoS/BEIS, Simon Case, Stuart Glassborow and Eliza Ackland
- 1638-1644 Prep time for meeting with SoS/BEIS + Tara Soomro, Cleo Watson and Ben Gascoigne
- 1644-1657 Meeting with SoS/BEIS + Cleo Watson and Ben Gascoigne
- 1730-1745 Senior Team meeting + Munira Mirza, Ben Gascoigne, Henry Cook, Meg Powell-Chandler, James Slack, Jack Doyle, Declan Lyons, Cleo Watson, Katie Lam, Rosie Bate-Williams, Allegra Stratton, Dougie Smith, David Frost, Simon Case and Martin Reynolds
- 1757 Left office
- 1813 Return to office with Lee Cain
- 1813-1820 With Lee Cain
- 1820-1826 Alone in office
- 1826-1848 With Lee Cain
- 1848-1917 Box work
- 1917 To Flat

Saturday 14 November*No10*

- 1558-1722 Walk with Carrie, Wilfred and Dilyn

Sunday 15 November

- 0750-0830 Run
- 1100-1227 Private meeting with Dan Rosenfield (Hakluyt)
- 1227-1237 In Private Office with Ed Lister and Stuart Glassborow
- 1327-1340 With Ed Lister
- 1344 Flat
- Depart for a walk
- 1517 Return from walk
- 1721-1726 Conference call with Maurice Ostro, Stuart Glassborow, Martin Reynolds, James Slack, Clare Brunton, Ben Gascoigne, Declan Lyons, Imran Shafi, Rosie Bate-Williams, Jack Doyle, Ed Lister and Simon Case
- 1726-1744 Private meeting with Maurice Ostro
- 1745 To Flat

1746-1757 Conference call with Dr Susan Hopkins Martin Reynolds, Stuart Glassborow, Imran Shafi, Ben Gascoigne and Declan Lyons

Monday 16 November

Self-isolating in No10 office

0904 Down from Flat

0904-0929 Team meeting (Zoom) + Simon Case, Ed Lister, Munira Mirza, David Frost, Martin Reynolds, Stuart Glassborow, James Slack, Ben Gascoigne, Henry Cook and Cleo Watson

0930-1007 Dashboard meeting (Zoom)

1032-1100 Internal session on SR (Zoom) + Eliza Ackland, Stuart Glassborow, Ed Lister, Munira Mirza, Patrick Curry and Emily Beynon

1121-1130 All Staff meeting (MS Teams)

1133-1139 Test for COVID-19

1140 Box work

1230 Lunch

1339-1458 COVID update – Christmas and Tiers (Zoom) + Ed Lister, Henry Cook, James Bowler, Kate Josephs, Simon Ridley, Emma Payne, Ollie Knott, Catherine Cutts, Rosie Bate-Williams, Imran Shafi, James Slack, Jack Doyle, Kathy Hall, Rob Harrison, Patrick Vallance (CMA), Chris Whitty (CMO), Will Warr and Meg Powell-Chandler

1500 Box work and writing OpEd

1515 Meeting with Martin Reynolds, Ed Lister, Simon Case and Ben Gascoigne (Zoom)

1617-1630 Prep time for call with Microsoft CEO (MS Teams)

1635-1703 Call with Satya Nadella, Microsoft CEO (MS Teams) + Clare Barclay (CEO, Microsoft UK), Ed Lister, Alex Burns, Oliver Christian and Helen Twist

1735-1745 With Greg Gardner re Canada FTA note

1745-1805 Prep time for NRG meeting (Zoom) + Ben Gascoigne, Cleo Watson, Declan Lyons, Andrew Gilligan and Munira Mirza

1809-1855 Northern Research Group (Conservative MPs) (Zoom) + Diana Varley, Ben Gascoigne, Cleo Watson, Declan Lyons, Jack Doyle and Rosie Bate-Williams
 Jake Berry MP, Aaron Bell MP, Alexander Stafford MP, Andrew Percy MP, Anthony Higginbotham MP, Ben Bradley MP, Chris Green MP, Christian Wakeford MP, Craig Whittaker MP, David Davis MP, David Jones MP, David Morris MP, David Mundell MP, Esther McVey MP, Imran Ahmad-Khan MP, James Daly MP, James Davies MP, James Grundy MP, Jason McCartney MP, John

Stevenson MP, Julian Sturdy MP, Karl McCartney MP, Kieran Mullen MP, Lee Anderson MP, Mark Eastwood MP, Mark Jenkinson MP, Mark Logan MP, Mark Menzies MP, Mary Robinson MP, Nick Fletcher MP, Paul Howell MP, Paul Maynard MP, Peter Gibson MP, Philip Davies MP, Robbie Moore, Robert Goodwill MP, Robert Langan MP, Sara Britcliffe MP, Simon Clarke MP, Simon Fell MP and William Wragg MP

1900-1910 With Emily Beynon

1915-1950 Box work

1950 To Flat

Tuesday 17 November

Self-isolating in No10 office

0909-0927 Office meeting (Zoom)

0934-1029 Cabinet (Zoom)

1032-1044 Prep time for meeting with Mark Carney (Brookfield Asset Management)

1045-1109 Meeting with Mark Carney (Brookfield Asset Management) (Zoom) + Martin Reynolds, Stuart Glassborow, Ed Lister, Simon Case and SoS/BEIS

1120-1138 Record a short message for virtual award the inaugural Grotius Prize to PM Scott Morrison (Policy Exchange)/Ten Point Plan

1139-1210 Prep time for meeting with Defence Secretary

1212-1213 Quick pre-brief with Imran Shafi on COVID

1215-1331 Lunch/write Green Op-ed

1332-1336 Prep time for Vaccines Update (Zoom) + Simon Case, James Bowler, Simon Ridley and Helen Cook

1336-1416 Vaccines Update (Zoom) + Simon Case, Ed Lister, Henry Cook, James Bowler, Simon Ridley, Rosie Bate-Williams, Imran Shafi/Stuart Glassborow

On Zoom: Philip Duffy (in place of Chancellor), Michael Gove, SoS/Health, SoS/BEIS, Nick Elliott (BEIS), Chris Wormald (DHSC), Clara Swinson (DHSC), Chris Whitty (CMO), Jonathan Van Tam, Patrick Vallance (CMA), Simon Stevens, Emily Lawson, Amanda Pritchard, Tara Soomro, Will Warr, Catherine Cutts, Sarah Shannon, James Slack, Meg Powell-Chandler and Helen Dickinson

1416-1424 Quick pre-brief with Stuart Glassborow and Cleo Watson

1424-1515 Bilateral with Chancellor of the Exchequer (Zoom) + Stuart Glassborow and Ed Lister

1515-1523 Reviewing Green Industrial Review Op-ed

1523-1527 With Tara Soomro discussing ODA

- 17 -

- 1527-1535 Speaking with Foreign Secretary
- 1535-1541 With Stuart Glassborow, Steve Higham and Ed Lister
- 1548-1600 Prep time for call with CEO Airbus
- 1600-1627 Meeting with Guillaume Faury (CEO, Airbus) (MS Teams) + Emily Beynon and Lydia Edmonds
John Harrison, General Counsel and Chair of Airbus UK
Katherine Bennett, Airbus
- 1630-1639 Flat
- 1639-1642 Quick word with Martin Reynolds, Stuart Glassborow, Cleo Watson and Clare Brunton on Spads
- 1643-1650 Prep time for meeting with Defence Secretary + Steve Higham
- 1650-1715 Meeting with Defence Secretary and Stephen Lovegrove (Zoom) + Chancellor of the Exchequer, Ed Lister, Ben Gascoigne/Cleo Watson, Simon Case, John Bew, Steve Higham, James Slack, Henry Cook and Nikki da Costa
- 1736-1742 Prep time for COVID O meeting + Henry Cook, Simon Case and Imran Shafi
- 1744-1839 COVID O meeting – Christmas Testing, Tiers (Zoom) + Henry Cook, Simon Case, Imran Shafi, Stuart Glassborow, Martin Reynolds, James Slack, Rosie Bate-Williams and Jack Doyle
- 1842-1843 Update from Emily Beynon on cars/manufacturing
- 1844-1849 With Olivia Shillabeer, Will Gelling, Stuart Glassborow and Munira Mirza

Wednesday 18 November*Self-isolating in No10 office*

- 0900-0904 With Alister Jack MP (SoS/Scotland) – socially distanced
- 0907-0930 Office meeting (Zoom)
- 0932-1000 Dashboard meeting (Zoom)
- 1012-1019 Phone call with Declan Lyons
- 1021-1115 PMQs prep meeting
- 1115-1155 Prep time for PMQs
- 1156-1237 Virtual PMQs + Shelley Williams-Walker
- 1238 Lunch
- 1322 Prep for meeting with Blue Collar Conservatives (Zoom)
- 1335-1414 Meeting with Blue Collar Conservatives (Zoom) + Esther McVey MP (Chair), Ben Bradley MP, Dean Russell MP, Jacob Young MP, Alan Mak MP, Andy Carter MP, Aaron Bell MP, Philip Davies MP, Jason McCartney MP, James Sunderland MP, James Grundy MP, Matt Vickers MP, Chris Green MP, Dehenna Davison MP, Mark Jenkinson MP, Christian Wakeford MP, Shaun Bailey MP, Scott Mann MP, Marco Longhi MP, Imran Ahmad Khan MP, Paul

Howell MP, Chris Clarkson MP, James Daly MP, Sarah Dines MP, Nicola Richards MP, Katherine Fletcher MP, Duncan Baker MP, Craig Whittaker MP, Julia Lopez MP, Paul Bristow MP, Robert Halfon MP, Gary Sambrook MP, Jane Stevenson MP, Darren Henry MP, Chris Loder MP, James Davies MP, Heather Wheeler MP, Peter Gibson MP, Ian Levy MP, Scott Benton MP, Mark Logan MP, Jonathan Gullis MP, Karl McCartney MP, Saqib Bhatti MP and Julian Knight MP

- 1415-1455 Mass Testing – Incentives (Zoom) + Ed Lister, Shona Dunn, Simon Case, Imran Shafi and Olivia Shillabeer (zoom operator)
On Zoom: Dido Harding, Henry de Zoete, Will Warr, Henry Cook, James Slack, James Bowler, Jessie Owen, Rosie Bate-Williams, Amy Prewer and Oliver Munn
- 1500 NHS Capacity meeting (Zoom) + Simon Case, Ed Lister, James Bowler, Imran Shafi, Sapana Agrawal and Olivia Shillabeer (zoom operator)
On Zoom: Catherine Cutts, Will Taylor, Munira Mirza, Will Warr, Amy Prewer and Henry Cook
- 1535-1600 Prep time for Green Investment Roundtable
- 1605-1705 Green Investor Roundtable (MS Teams) + SoS/BEIS, SoS/DfT, Kemi Badenoch (Exchequer Secretary and Minister for Equalities) and Andrew Griffiths MP (UK's NetZero Business Champion), Anouka Dhadda, Sam Richards, Emily Beynon and Helen Twist
Shemara Wikramanayake, CEO Global, Macquarie, Green Investment Group
Alan Jope, CEO, Unilever
Keith Anderson, CEO, Scottish Power
Javier Cavada, CEO, Highview Power
?, Legal and General
Bernard Looney, CEO, BP
Steve Fraser, CEO, Cadent
Dr Rhian-Mari Thomas, CEO, Green Finance Institute
Carl Arntzen, CEO, Worcester Bosch
Robert MacLeod, CEO, Johnson Matthey
John Pettigrew, CEO, National Grid
Liv Garfield, CEO, Severn Trent
Tom White, CEO, C-Capture
Brennan Gourdie, Managing Director, Leyland Trucks
Sarah Melvin, UK Managing Director, Blackrock
Katherine Bennet, Airbus
Alan Belfield, Chairperson, ARUP
Simone Rossi, CEO, EDF Energy

Duncan Clark, UK CEO, Orsted
 Denis Sverdlov, CEO, Arrival
 Emma Pinchbeck, CEO, Energy UK
 Mike Hawaes, CEO, SMMT
 1705-1718 Personal phone call
 1718-1730 Prep time for meeting on EU Programme
 1730-1811 Meeting on EU Programme participation + Chancellor of the
 Exchequer, Michael Gove, Foreign Secretary, Home Secretary,
 SoS/BEIS, SoS/DfE, Simon Case, Ed Lister, Patrick Vallance
 (CMA) and David Frost
 1812-1832 Record speech for Scottish Conference
 1832-1855 Phone call with Her Majesty The Queen
 1901-1912 With James Slack + Stuart Glassborow and Martin Reynolds
 1912-1922 Phone call with Foreign Secretary
 1922-1952 Personal phone call
 1952-2006 Political phone call with Simon Reuben + Ben Gascoigne
 2010-2030 10 Point Plan (10PP) Meeting with Emily Beynon and Anouka
 Dhadda
 2030 To Flat

Thursday 19 November

0901 Down from Flat
 0904-0914 Quick Zoom with Chancellor of the Exchequer + Stuart
 Glassborow and Ed Lister
 0914-0933 Office meeting (Zoom)
 0933-0952 Read XS papers + Greg Gardner
 0953-1018 Vaccines – small group update (Zoom) + Patrick Vallance (CMA),
 Ed Lister, James Bowler, Simon Ridley, Nick Elliot (BEIS), Henry
 Cook, Imran Shafi and Rosie Bate-Williams
 1019-1025 With Martin Reynolds re MOD letter and Shona Dunn letter +
 Imran Shafi and Ed Lister
 1026-1034 Reading Statement on Integrated Review
 1034 Discussing Statement on Integrated Review (Zoom) + Nicholas
 Howard and Steve Higham
 1150 Statement on Integrated Review (Cabinet Room)
 1330-1345 Meeting to discuss Priti Patel + Cleo Watson, James Slack, Jack
 Doyle, Martin Reynolds, Hannah Matthews, Munira Mirza and Ed
 Lister
 1400-1413 Phone call with Priti Patel (Home Secretary)
 1414-1430 Prep time for EU Exit Strategy Cabinet Committee (Zoom) +
 Simon Case, David Frost, Munira Mirza, Mark Kent, Greg

- Gardner, Ed Lister, Jonathan Black (CO), Jonno Evans and James Slack
- 1435 EU Exit Strategy Cabinet Committee + James Slack/Jamie Davies
- 1545-1600 Prep time for bilateral with Chancellor of the Exchequer + Simon case, Ed Lister, Stuart Glassborow, Eliza Ackland, Munira Mirza, Patrick Curry and Emily Beynon
- 1603-1700 Bilateral with Chancellor of the Exchequer (Zoom) + Simon case, Ed Lister, Stuart Glassborow, Eliza Ackland, Munira Mirza, Patrick Curry and Emily Beynon
- 1703-1730 Prep time for NI meeting with Brandon Lewis
- 1730-1740 Prep time for meeting with PPS' and Whips (Zoom) + Chief Whip, Ben Gascoigne, Diana Varley, Cleo Watson and Declan Lyons
- 1740-1820 Meeting with all PPS' and Whips (Zoom) + Ben Gascoigne, Diana Varley, Cleo Watson and Declan Lyons
- Whips: Chief Whip, Deputy Chief Whip, Mike Freer MP, Marcus Jones MP, Rebecca Harris MP, David Rutley MP, Maggie Throup MP, James Morris MP, David Duguid MP, Michael Tomlinson MP, Tom Pursglove MP, Maria Caulfield MP, Leo Docherty MP, David TC Davies MP and Eddie Hughes MP
- PPS's: Alex Burghart MP, Trudy Harrison MP, Kevin Hollinrake MP, Jane Hunt MP, James Cartlidge MP, Claire Coutinho MP, Craig Williams MP, Mike Wood MP, Andrew Lewer MP, Gareth Johnson MP, Joy Morrissey MP, Jack Brereton MP, Natalie Elphicke MP, Julie Marson MP, Chris Clarkson MP, Steve Double MP, Virginia Crosbie MP, Jo Gideon MP, Mark Fletcher MP, Andrea Jenkyns MP, Jacob Young MP, Adam Holloway MP, Saqib Bhatti MP, Suzanne Webb MP, Scott Mann MP, Angela Richardson MP, Damien Moore MP, Fay Jones MP, Laura Trott MP, Gagan Mohindra MP, Bim Afolami MP, Flick Drummond MP, Ruth Edwards MP, Sarah Atherton MP, Sarah Dines MP, John Lamont MP, Alicia Kearns MP, Lia Nici MP, Lucy Allan MP, Jonathan Gullis MP, Alberto Costa and Peter Gibson MP
- 1830-1845 Phone call with Sir Graham Brady MP
- 1848-1915 Phone call with Simon Case
- 1915-2020 Box work
- 2020 To Flat

Friday 20 November

- 0909-0937 Phone call with Aung San Suu Kyi, Leader of Myanmar + Martin Reynolds, Jonno Evans, Tara Soomro, Sian Eastment, Lucy Campbell, Jess Seldon, Greg Gardner, David Quarrey, Georgie Barker Steph List, Olivia Shillabeer and Ed Lister

- 0937-1000 Private Meeting re Priti Patel (Zoom) + Martin Reynolds, Simon Case, Helen McNamara, Ed Lister, Cleo Watson, James Slack, Ben Gascoigne, Allegra Stratton and Jack Doyle
- 1000-1025 Office Meeting (Zoom)
- 1032-1105 Update on Telecoms/Broadband (Zoom) + Ed Lister, Katie Ostheimer, Andrew Gilligan, James Slack/Jack Doyle, Munira Mirza, Patrick Curry, Alex Burns, Mark Sweeney, Henry Cook and Sophia True
- 1105-1125 COVID – Data Update (Zoom)
- 1130-1215 Population Testing Meeting (Zoom) + Kate Josephs, Shona Dunn, Imran Shafi, Ed Lister/Henry Cook and Simon Case
On Zoom: SoS/DHSC, Munira Mirza, Ollie Munn, Jessie Owens, Dido Harding, Raghuv Bhasin, Henry De Zoete, Will Warr, Laura Gilbert, Rosie Bate-Williams, James Slack, Allegra Stratton, James Bowler, Chris Whitty (CMO), Patrick Vallance (CMA), Kitty Hilton, Nikki Da Costa, Gordon Messenger, Kate Joseph (HMT) and Mike Webb (HMT)
- 1215-1218 Private (Covid test)
- 1218-1222 With Helen McNamara, Cleo Watson and Martin Reynolds
- 1222-1245 Lunch/reading papers
- 1300-1318 Prep time for NI meeting (Zoom)
- 1318-1324 Selfie video: self-isolation update
- 1324-1405 NI investigation meeting with Brandon Lewis (SoS/NIO) (Zoom) + Madeleine Alessandri (Perm Sec/NIO), Director/MI5, Simon Case, Mark Sweeney, Ed Lister, Will Gelling, Nadine McNally, John Bew, Munira Mirza, Rosie Bate-Williams and Isabel Bruce
- 1417-1448 Private Office Meeting (Zoom)
- 1449-1450 Record clip for Cleo Watson on Cleo's phone
- 1455 With Cleo Watson on terrace
- 1601-1701 COVID update (Zoom) + James Bowler, Simon Ridley, Ed Lister and Imran Shafi
On Zoom: Kate Josephs, Rob Harrison, Emma Payne, Ollie Ilott, Henry Cook, Rosie Bate-Williams, Meg Powell-Chandler, Nikki da Costa, Catherine Cutts, James Slack, Allegra Stratton, Jack Doyle, Munira Mirza, Chris Whitty (CMO), Patrick Vallance (CMA), Simon Case, Henry De Zoete and Ben Gascoigne
- 1702-1923 Box work
- 1923 To Flat

Saturday 21 November

No10

- 1202-1218 PM pre-brief on Trudeau call + Shelley Williams-Walker, Will Gelling, Tara Soomro and Martin Reynolds
- 1218-1232 Call with Prime Minister Trudeau of Canada (Zoom) + Secretary of State for Trade, Tara Soomro and Will Gelling
- 1232-1245 Phone call with James Slack
- 1245-1301 Prep time for G20 Summit via (Zoom) + Tara Soomro, Will Gelling, Jonathan Black and Martin Reynolds
- 1302-1540 G20 Virtual Summit
Session 1: Overcoming the Pandemic and Restoring Growth and Jobs (Lead Speaker)
President Charles Michel of the European Union
President Ursula von der Leyen of the European Commission
President Macron of France
Prime Minister Conti of Italy
President Xi of China
President Trump of the USA
Prime Minister Suga of Japan
Prime Minister Trudeau of Canada
President Moon Jae-in of South Korea
President Ramaphosa of South Africa
Chancellor Merkel of Germany
President Obrador of Mexico
President Fernández of Argentina
Prime Minister Morrison of Australia
Prime Minister Modi of India
President Widodo of Indonesia
President Bolsonaro of Brazil
King of Saudi Arabia (Host)
President Putin of Russia
President Erdogan of Turkey
- 1545 To Flat
- 2000-2043 Phone call on COVID-O outcomes + Michael Gove, SoS/Health, Simon Case, Ed Lister, Martin Reynolds, James Bowler, Kate Josephs, Nikki da Costa, Henry Cook, Henry De Zoute, James Slack, Imran Shafi, Stuart Glassborow and Rosie Bates-Williams

Sunday 22 November

No10

- 1112 To office

- 1115-1210 Brexit Meeting (Zoom) + Jonno Evans, David Frost, Martin Reynolds and Oliver Lewis
- 1210-1250 COVID Update (Zoom meeting) + Simon Case, Ed Lister, Henry Cook, James Bowler, Kate Josephs, Simon Ridley, Rob Harrison, Nikki Da Costa, James Slack, Rosie Bate-Williams, Imran Shafi and Stuart Glassborow
- 1251-1300 G20 Pre-Brief meeting (Zoom) + Martin Reynolds, Tara Soomro, Jonathan Black and Jess Seldon
- 1300-1547 G20 Virtual Summit
Session 2: Building on Inclusive, Sustainable, and Resilient Future (Contributing Speaker)
President Charles Michel of the European Union
President Ursula von der Leyen of the European Commission
President Macron of France
Prime Minister Conti of Italy
President Xi of China
President Trump of the USA
Prime Minister Suga of Japan
Prime Minister Trudeau of Canada
President Moon Jae-in of South Korea
President Ramaphosa of South Africa
Chancellor Merkel of Germany
President Obrador of Mexico
President Fernández of Argentina
Prime Minister Morrison of Australia
Prime Minister Modi of India
President Widodo of Indonesia
President Bolsonaro of Brazil
King of Saudi Arabia (Host)
President Putin of Russia
President Erdogan of Turkey
- 1547 Box work in office
- 1650-1705 Cabinet pre-brief (Zoom) + Simon Case, Maya Kolade, Martin Reynolds, Ben Gascoigne, Ed Lister, Imran Shafi, James Bowler and Simon Ridley
- 1705-1805 Cabinet (Zoom) + Simon Case, Martin Reynolds, Ed Lister, Imran Shafi, James Slack, James Bowler, Henry Cook and Ben Gascoigne
- 1805-1810 With Martin Reynolds and Ed Lister discussing MOD leak next steps
- 1810-1823 With Andrew Gilligan and Stuart Glassborow re cycling

- 1823-1825 Phone call with Ben Gascoigne re Home Secretary bullying allegation + Stuart Glassborow
 1830 To Flat

Monday 23 November

- 0902-0906 Private Political Meeting + Simon Case, Martin Reynolds, Cleo Watson, Nicholas Howard, Nikki Da Costa and Helen McNamara
 0907-0932 Office Meeting (Zoom) + Cabinet Secretary, Allegra Stratton, Nikki Da Costa, Rosie Bate-Williams, James Bowler, Katherine Howell, Sophia True, James Slack, Martin Reynolds, Ben Gascoigne, Ed Lister, Cleo Watson, Munira Mirza, Liam Booth-Smith, Meg Powell Chandler, Declan Lyons, Stuart Glassborow, Henry Cook, Imran Shafi and Kate Josephs
 0932-1024 Dashboard Meeting (Zoom) + Cabinet Secretary, Imran Shafi, Ed Lister, Stuart Glassborow, Clare Brunton, Chris Whitty (CMO), Patrick Vallance (CMA), James Slack, Munira Mirza, Emily Beynon, Paul Deighton, Simon Ridley, Dido Harding, Secretary of State for Health and Social Care, Michael Gove, Henry Cook, Meg Powell Chandler and Rosie Bate Williams
 1026-1041 With Simon Case and Ed Lister
 1041-1044 With Stuart Glassborow, Emily Beynon and Ed Lister
 1052 With Simon Case and Cleo Watson
 1102-1127 Zoom meeting with Oxford/Astra Zeneca + Edward Lister Martin Reynolds Stuart Glassborow, Rosie Bate-Williams, James Slack, Jack Doyle, Imran Shafi, Chris Whitty (CMO), Patrick Vallance (CMA), Jonathan VanTam, William Warr, Simon Ridley, James Bowler and Henry Cook
 Oxford - Professor Louise Richardson, Professor John Bell, Professor Andrew Pollard and James Colman
 Astra Zeneca - Pascal Soriot (CEO) and Sir Mene Pangalos (Executive Vice President R&D)
 1130-1215 Prep time for Statement
 1215-1230 Prep time for call with Opposition Leaders
 1235-1248 Phone call with Opposition Leaders: Sir Keir Starmer MP, Sir Jeffrey Donaldson MP (DUP), Ian Blackford MP (SNP), Sir Ed Davey (Lib Dem), Liz Saville Roberts MP (PC), Colum Eastwood MP (SDLP) and Stephen Farry MP (Alliance) + Martin Reynolds, Ben Gascoigne, Henry Cook, Declan Lyons, Clare Brunton and Jack Doyle
 1305-1530 Prep time for Statement [via Zoom 1515-1529]
 1540-1745 Statement to the House of Commons – COVID-19 Winter Plan [1620 line to HoC disconnected - PM in Office]

- [1707 PM return to Cabinet Room for Statement questions]
 1745-1800 Prep time for meeting with Steve Baker MP and Mark Harper MP
 1745-1800 Meeting with Steve Baker MP (Chair, Covid Research Group) and Mark Harper MP (Deputy Chair, Covid Research Group) (Zoom)
 1800-1842 Prep time for Press Conference
 1905-1950 Press Conference
 1952-2001 With Helen MacNamara

Tuesday 24 November

- 0900-0920 Office Meeting (Zoom)
 0926-0946 Prep time for call with Sultan of Oman + Steven Higham and Ed Lister
 0931-0946 Phone call with the Sultan of Oman + Ed Lister, Martin Reynolds, Will Gelling, Tara Soomro, Sian Eastment, Lucy Campbell, Jess Seldon, Greg Gardner, David Quarrey, Caroline Anning and Stephanie Lis
 1003-1021 Meeting on Higher Education + Olivia Shillabeer and Kate Josephs
 1045-1115 Prep time for bilateral with Chancellor of the Exchequer + Stuart Glassborow and Munira Mirza
 1122-1215 Bilateral with Chancellor of the Exchequer + Stuart Glassborow and Munira Mirza
 1308-1312 Prep time for call with MbS
 1316-1337 Phone call with Crown Prince Mohammed bin Salman (MbS) of Saudi Arabia + Martin Reynolds, Will Gelling, Tara Soomro, Steve Higham, Sian Eastment, Lucy Campbell, Jess Seldon, Greg Gardner, David Quarrey, Allegra Stratton, Caroline Anning, John Bew, Stephanie Lis and Jack Doyle
 1315-1345 Lunch
 1347-1439 PMQs prep meeting + Declan Lyons, Nicholas Howard and James Slack
 1445-1530 Brexit Update (Zoom) + Simon Case, Jonno Evans, Jack Doyle and David Frost
 1530-1535 With Stuart Glassborow
 1539-1546 Prep time for meeting with OT/JMC
 1600-1610 Virtual live video conference at The Overseas Territories (OT) Joint Ministerial Council (JMC) hosted by Baroness Sugg
 Premier Dr Ellis Lorenzo Webster, Anguilla
 Councillor Alan Nicholls, Ascension Island
 Deputy Premier Walter Roban, Bermuda
 Premier Andrew Fahie, British Virgin Islands
 Premier Alden McLaughlin, Cayman Islands
 Teslyn Barkman, Falkland Islands

Chief Minister Fabian Picardo, Gibraltar
 Premier Joseph Farrell, Montserrat
 Councillor Leslie Jaques, Pitcairn Islands
 Councillor Derek Thomas, St Helena
 Chief Islander James Glass, Tristan da Cunha
 Ronlee James, Turks and Caicos Islands

- 1610-1630 In Office
 1630-1714 Appointments Meeting (Zoom) + Hannah Miller, Ed Lister, Cleo Watson, Munira Mirza, Martin Reynolds, Ben Gascoigne, James Slack and Alex Hickman
 1715-1733 Filming for video message post-COBR - Christmas
 1734-1745 Prep time for meeting with Steve Baker MP and Mark Harper MP/ One Nation Group (Zoom)
 1745-1800 Meeting with Steve Baker MP and Mark Harper MP (Zoom)
 1815-1910 One Nation Group Meeting: Damian Green MP, Tom Tugendhat MP, Damian Hinds MP, Caroline Nokes MP, Huw Merriman MP, Felicity Buchan MP, Anthony Mangnall MP, Laura Trott MP, Bim Afolami MP, Steve Brine MP, James Brokenshire MP, Anthony Browne MP, Robert Buckland MP, Andy Carter MP, Greg Clark MP, Alberto Costa MP, Stephen Crabb MP, Tobias Ellwood MP, Laura Farris, MP, Vicky Ford MP, George Freeman MP, Mark Garnier MP, Robert Halfon MP, Stephen Hammond MP, Simon Hoare MP, Gillian Keegan MP, Jerome Mayhew MP, David Mundell MP, Bob Neill MP, Guy Opperman MP, Victoria Prentis MP and Chloe Smith MP
 1910-1913 With Cleo Watson
 1914-2010 With Munira Mirza
 2015 To Flat

Wednesday 25 November

- 0930-0909 Cabinet (MS Teams)
 0910-0912 Covid test
 0912-0929 In office
 0929 Dashboard meeting (Zoom)
 1000-1002 With Cleo Watson and Martin Reynolds re Ministerial issue
 1003-1006 With Stuart Glassborow
 1006-1007 With Will Gelling re FCO appointment
 1007-1011 With Nicholas Howard re PMQs
 1019 PMQs prep meeting (Zoom)
 Prep time for PMQs
 1119-1123 With Ed Lister, James Slack, Imran Shafi, Martin Reynolds and Nicholas Howard re Thursday's statement

1158 To Cabinet Room
 1200-1241 Virtual PMQs
 1241-1244 With Nicholas Howard
 1245-1342 Chancellors SR Statement and box work
 1342-1405 With Helen MacNamara
 1405-1430 In office
 1430-1447 Political phone calls + Cleo Watson
 1447-1503 Flat
 1504-1555 Prep time for COVID O meeting (Zoom)
 1604-1618 Peerages meeting + Ed Lister
 1618-1634 In office reading
 1634-1650 Prep time for 1922 Committee
 1650 Carrie and Wilfred in office briefly
 1650-1700 Phone call with Chancellor of the Exchequer
 1700-1725 Private meeting with National Crime Agency
 1730-1818 1922 Committee meeting (Zoom)
 1830-1900 Phone call with Her Majesty The Queen
 1903-1910 Prep time for COVID O meeting + Imran Shafi, Ed Lister, Simon Case, Henry Cook, Rosie Bate-Williams, James Bowler and Nikki da Costa
 1910-2018 COVID O meeting (Zoom) + Simon Case, James Bowler, Ed Lister, James Slack and Stuart Glassborow/Imran Shafi
 On Zoom: Chris Whitty (CMO), Patrick Vallance (CMA), Henry Cook, Rosie Bate Williams, Rob Harrison, Kate Josephs, Simon Ridley, Kathy Hall, Nikki da Costa, Jack Doyle and Susie Owen
 2040 To Flat

Thursday 26 November

0902 To office
 0905-0913 With Martin Reynolds and Ed Lister
 0922-0925 Flat
 0936-1000 Conference call with Cabinet (Foreign Secretary, Chancellor of the Exchequer, Home Secretary, Michael Gove, Robert Buckland, SoS/Heath, SoS/BEIS, SoS/DIT, Therese Coffey, SoS/DfE, Robert Jenrick, SoS/DfT, SoS/NI, SoS/Scotland, Simon Hart, Baroness Evans, SoS/DCMS, Amanda Milling, Stephen Barclay, Jacob Rees Mogg, Mark Spencer, Suella Braverman) + Imran Shafi, Ed Lister, Simon Case, Martin Reynolds, Maya Kolade, Clare Brunton, James Slack, Jack Doyle, Jamie Davies, Rob Kramer, Emily Carder, James Bowler, Leo Docherty, Tom Pursglove, Maria Caulfield, Eddie Hughes MP, David Duguid MP, Mike Freer MP, Marcus Jones MP, David TC Davies MP, Rosie Bate Williams,

Kathy Hall, Stuart Andrew and Maggie Throup MP, Chris Whitty (CMO) and Patrick Vallance (CMA)

1003-1015 Prep time for meeting with Foreign Secretary + Martin Reynolds, Lindsay Appleby and Jonno Evans

1015-1044 Meeting with Foreign Secretary + Phil Dixon, Martin Reynolds, Lindsay Appleby and Jonno Evans

1044-1049 With Foreign Secretary

1050-1059 Private meeting with Allegra Stratton

1059-1103 Private meeting with Jack Doyle

1103-1105 With Nicholas Howard for brief ahead of Parliament

1105-1119 Meeting with Ben Gascoigne

1122 Depart No10 for HoC

1130-1217 On Bench for Health Secretary's Statement – COVID-19 update (Chamber)

1219 Depart HoC for No10

1222 Return to No10

1224-1252 Private meeting with Cleo Watson

1252-1315 With Ed Lister

1315-1326 Meeting with Alister Jack (SoS/Scotland) + Ed Lister

1338-1350 With Dougie Smith

1351-1355 With Simon Case

1430-1506 Prep time for Press Conference + Imran Shafi, Tim Kiddell, David Blair, James Slack and Jack Doyle

1506-1630 In office doing box work

1632-1700 Press Conference prep + Imran Shafi, David Blair, Tim Kiddell, James Slack, Jack Doyle, Chris Whitty (CMO), Patrick Vallance (CMA) and Henry Cook (on spider phone)

1700-1748 Press Conference

1752 Return to office

1752-1820 Meeting with Cleo Watson

1820 In office

1834-1849 With Martin Reynolds

1849-1924 In office

1926 To Flat with Dan Rosenfield

Friday 27 November

0721 Depart No10 for PHE Porton Down (with bikes)

0745 Depart Wellington Barracks for Porton Down on RAF 109

0830 Depart HLS for PHE (with bikes)

0846 Arrive Public Health England (PHE) (Manor Farm Road, Porton Down, Salisbury SP4 0JG). Met by Alex Sienkiewicz (Director)

0850 Put on PPE

- 0855 Visit the Serology Lab and meet young scientists and students
- 0903 Look at PCR diagnostics machine
- 0906 Meet scientist in Lateral Flow Testing Lab
- 0914 Photo with 4 scientists in Clean Room
- 0923 Walking shot
- 0923 Digi Clip
- 0845 Prep
- 0948 Broadcast clip
- 1004 Thank you to PHE scientists
- 1013 Depart for HLS (with bikes)
- 1022 Depart for Wellington Barracks on RAF 109
- 1057 Arrive Wellington Barracks. Depart for No10
- 1104 Return to No10
- 1104-1116 Prep time for call with Prime Minister Modi + Steve Higham, Cleo Watson and Martin Reynolds
- 1117-1137 Phone call with Prime Minister Modi of India + Martin Reynolds, Will Gelling, Tara Soomro, Steve Higham, Sian Eastment, Lucy Campbell, Jess Seldon, Greg Gardner, David Gardner, Allegra Stratton, Georgie Barker, John Bew, Jonathan Black, Stephanie Lis and Amina Sai (interpreter)
- 1138-1143 With Martin Reynolds and Ed Lister
- 1146-1203 Pre-brief with James Slack ahead of meetings with Editors + Jack Doyle
- 1203-1235 Meeting with Geordie Greig (Daily Mail) + Jack Doyle and James Slack
- 1239-1317 Meeting with Chris Evans and Gordon Rayner (The Telegraph) + Jack Doyle and James Slack
- 1318-1331 Lunch (Flat)
- 1332-1407 Meeting with Victoria Newton and Keith Poole (The Sun) + Jack Doyle and James Slack
- 1411-1415 Prep time for Exams 2021 meeting (Zoom) + Meg Powell-Chandler, Alex Burns, Stuart Glassborow and Patrick Curry
- 1415-1515 Meeting on Exams 2021 (Zoom) + Ed Lister, Martin Reynolds/Stuart Glassborow, Emily Davies, Munira Mirza, Rory Gribbell, Meg Powell-Chandler, Simon Case/Mark Sweeney
On Zoom: SoS/Education, Susan Acland Hood (Perm Sec/DfE), Lucy Smith (DG), David Brown (Director), Sean Harford (CO), Alex Burns, Patrick Curry and Juliette Cammaerts (PS/DfE)
- 1522-1524 With Declan Lyons and Cleo Watson
- 1531-1609 Meeting with Allister Heath and Chris Hope (The Telegraph) + Jack Doyle and James Slack

- 1611-1630 Meeting with Fran Unsworth and Tim Davie (BBC) + Jack Doyle and James Slack
- 1639-1645 Prep time for call with Business Leaders (Zoom) + Danielle Dove
- 1645-1730 Call with Business Leaders (Zoom) + Danielle Dove
Niki Munro, House of Rothach
Victoria Omobuwajo, Sunmo Snacks
Timothy Scarfe, Wild Oats
Adam Cozens, Perky Blenders
Mandy Errington, DJV Boutique
Lisa Smith, Whalley Outdoor
Michelle Ovens MBE, Small Business Saturday
- 1730-1809 Meeting on COVID and Parliament (Zoom) + Chief Whip, Ed Lister, James Bowler, Henry Cook, Stuart Glassborow, Clare Brunton, Nikki da Costa, Ben Gascoigne, James Slack, Emma Payne and Rosie Bate Williams
- 1809-1819 With Ann Sindall
- 1819-1838 Prep time for call with the Taoiseach + Jonno Evans, Mark Sweeney and Will Gelling
- 1845 Working on Mail on Sunday op-ed
- 1849-1858 Phone call with Mark Sweeney and Will Gelling
In Private Office with Martin Reynolds and others
- 1926 To Flat
- 2004-2017 Phone call with the Taoiseach + Ed Lister, Martin Reynolds, Will Gelling, Jonno Evans, Katie Smith, David Quarrey, Simon Case, John Bew, Mark Sweeney, Stephanie Lis, Lucy Campbell and Oliver Lewis

Saturday 28 November*No10*

- 0700-0800 Run (Buckingham Palace)
- 1630 Christmas tree photo with Carrie and Wilfred

Sunday 29 November*No10*

- 0720-0810 Run/Walk
- 1045-1110 Waitrose
- 1600-1645 Walk
- 1838-1853 Phone call with Mark Spencer (Chief Whip) + Ed Lister

Monday 30 November*Vaccines visit*

- 0904 Pre office meeting + James Slack, Martin Reynolds and Ben Gascoigne

- 0907 Office meeting (Zoom) + Chancellor of the Exchequer, Chief Whip, Simon Case, Ed Lister, Henry Cook, James Slack, Muinra Mirza, Martin Reynolds, Ben Gascoigne, James Bowler and Stuart Glassborow
On Zoom: Liam Booth-Smith, Meg Powell-Chandler, Jack Doyle, Allegra Stratton, Declan Lyons, Simon Ridley, Kate Josephs, Nikki Da Costa, Katharine Howell, Sophia True, Rob Harrison, Rosie Bate-Williams, Jamie Davies, Trudy Harrison MP and Alex Burghart MP
- 0930-1005 Dashboard meeting (Zoom)
- 1010-1056 Phone calls with MPs + Declan Lyons and Ben Gascoigne
- 1144-1159 Meeting on hospitality + Stuart Glassborow and Rosie Bate-Williams
- 1209 Depart No10 for RAF Northolt (with bikes)
- 1257 Depart RAF Northolt for Hawarden Airport on RAF 146
- 1339 Arrive Hawarden Airport. Depart for Wrexham (with bikes)
- 1427 Arrive Wockhardt UK (Building 5, Ash Road North, Wrexham Industrial Estate, Wrexham, Wales LL13 9UF).
Met by Ravi Limaye (Managing Director) and Sarah Atherton MP
Temperature check in building lobby
- 1430 Private meeting with Ravi Limaye (Managing Director, Wockhardt), Simon Hart (SoS/Wales) and Sarah Atherton MP
- 1445 Move to building 4
- 1451 Arrive at building 4 and change into PPE
- 1452 Begin tour of the vaccine manufacturing facility, led by Ravi Limaye (Managing Director)
Meet staff at the vial automatic inspection line
Walk down vaccine production line to view labelling and packaging of cards
Pick up finished vial
- 1503 Observe fill and finish machinery through window. Led by Alice Khan (Vaccines Programme Manager)
- 1508 Move to changing room and take off PPE. Depart for building 5
- 1511 Arrive building 5. Change into PPE
- 1515 Tour of lab and meet scientist involved in final testing of the vaccine
- 1520 Prep
- 1535 Broadcast clip – take off facemask for clip
- 1545 Change out of PPE. Move to meeting room
- 1550 Regional media huddle
- 1605 Farewell to host. Depart for airport (with bikes)
- 1640 Arrive Hawarden Airport. Depart for RAF Northolt on RAF 146

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1716	Arrive RAF Northolt. Depart for No10 (with bikes)
1737	Phone call with Ed Lister, Stuart Glassborow and Ben Gascoigne
1755	Return to No10
1805	In office doing box work
1950	To Flat